

OUR LADY OF GOOD COUNSEL SCHOOL

EARTHQUAKE DRILL PROCEDURES

TEACHERS IN SEPTEMBER:

1. Hold classroom discussions.
2. Determine and discuss procedure for evacuating classroom. Hold practice drills.
3. Familiarize yourself with contents of the emergency supplies tote boxes. (2 per room).
4. Hold hazard hunts and correct hazards where possible.
5. Appoint two student monitors to collect tote boxes and also in case you are injured.
6. Ensure you leave the two student monitors names for substitute teachers.

DURING A DRILL:

During an earthquake drill or at the sound of the early warning alarm or at the first sign of the ground shaking, students should react immediately and appropriately.

DROP AND COVER

TURN AWAY FROM WINDOWS

STAY UNDER SHELTER UNTIL SHAKING STOPS

LISTEN FOR INSTRUCTIONS

FOLLOWING THE TEACHER'S COMMAND, STUDENTS WILL:

1. Immediately TAKE COVER under desks or tables and TURN AWAY from windows.
Children should take care to protect head and neck areas.
2. Remain in sheltered "crash" position for at least 60 seconds.
3. Be silent and listen to instructions.

DURING THE EARTHQUAKE DRILL, TEACHERS WILL:

1. Take cover.
2. Talk calmly to students.
3. Review procedure for evacuating the classroom.

AFTER:

Building evacuation following an earthquake is IMPERATIVE due to the possibility of secondary hazards, such as explosions and fires. Because surprises lead to confusion and anxiety, students and staff should exit the building as an extension of classroom "drop and cover" drills.

1. Instruct students to evacuate.
2. Lead class to the designated assembly area ensuring students are quiet and orderly.
Be prepared to choose alternative escape routes in case of fire or exit blockage.
3. Student monitors carry emergency tote containers to designated site.
4. Take attendance and administer First Aid if necessary.
5. Do not re-enter the building unless instructed by the principal.
6. Write I.D. information on foreheads of primary and injured children, if tags not available.
7. Reassure students. Remind them that parents may be delayed in calling for them.
Encourage students to talk about their fears.